



**Florence City Council  
Business Meeting  
Tuesday, November 12, 2019  
6:30 p.m.**

**MINUTES**

The City Council of the City of Florence, Kentucky, met in regular session on Tuesday, November 12, 2019, at 6:30 p.m. at the Florence Government Center, 8100 Ewing Boulevard, Florence, Kentucky, with Mayor Diane E. Whalen presiding as chair.

**CALL TO ORDER & WELCOME:**

Mayor Diane E. Whalen called the regular meeting to order and declared the regular session open for the presentation of all city business.

**ROLL CALL:**

The roll was called, and the following four (4) members of council were present: Duane Froelicher, J. Kelly Huff, David A. Osborne, and Gary Winn.

Councilmember Dr. Julie Metzger Aubuchon and Councilmember Mel Carroll were absent.

Staff members present were: City Coordinator, Joshua R. Wice; City Attorney, Hugh O. Skees; Chief of Police, Tom Grau; Public Services Director, Eric Hall; Business & Community Development Director, Joshua Hunt; Fire/EMS Chief, Scott Knoll; City Clerk, Nancy Zeilman; Videographers, Sean Kreke and Matt Miller; and, Police Officer, Joe Maier.

The following were also present: Family and friends of Allyson Clements; Tom Gill, Tom Gill Chevrolet; Gerald Dusing, Adams, Stepler, Woltermann & Dusing Law; Gene Weber, Hub+Weber Architects; Mark Sendelbach, Chris Gruben, and Cara Brooks, all from Duke Energy; Tony Coutsoftides, Legion Logistics; Melissa Kramer, Assistant City Clerk; and Deb McCarty, Community Projects Administrator.

**APPROVAL OF MINUTES:**

Mayor Whalen called for a motion to approve the minutes of the October 8, 2019, business meeting. Councilmember Huff motioned to approve the minutes with a second from Councilmember Froelicher. **Council approved by unanimous vote.**

Mayor Whalen called for a motion to approve the minutes of the October 15, 2019, special meeting. Councilmember Winn motioned to approve the minutes with a second from Councilmember Huff. **Council approved by unanimous vote.**

**PROCLAMATION:**

Legion Logistics was founded in September, 2009, and is located in Florence, Kentucky, and is the eleventh largest third party logistics firm in the Greater Cincinnati region. Owned by Lacy Starling and Tony Cousofitides, it is a thriving, lucrative business within our community.

Mayor Whalen presented Mr. Cousofitides with a proclamation congratulating them on their success and on the 10<sup>th</sup> Anniversary of Legion Logistics.

**PROCLAMATION:**

Mayor Whalen welcomed family and friends of Allyson Clements to the council meeting. Allyson battled many diseases including diabetes, and lost her battle on May 27, 2019, at the age of 24.

On November 24, 2019, Allyson will be honored at the Bengals vs Steelers game for her dedication to the team and her struggle with diabetes. Allyson's family requested that the City of Florence also recognize her life, strength, and courage on this day. On behalf of the members of Florence City Council, Mayor Whalen proclaimed November 24, 2019, as Allyson Clements' Day in Florence, Kentucky.

**RESOLUTION NO. R-6-19:**

A Resolution approving and authorizing the execution of a Memorandum of Understanding between the City of Florence, Kentucky, and Duke Energy Kentucky, Inc., concerning Access Road #9.

Duke Energy is requesting an easement from the city that will allow access to a proposed sub-station. Representatives from Duke Energy were available to answer questions regarding the easement and the Memorandum of Understanding between the City of Florence, Kentucky, and Duke Energy Kentucky, Inc.

Mayor Whalen called for a motion to approve Resolution R-6-19. Councilmember Froelicher motioned to approve, with a second from Councilmember Winn. **Council approved by unanimous vote.**

**FIRST READING OF ORDINANCE O-19-19:**

An Ordinance adopting and approving a concept development plan in a Commercial Services/Planned Development/Parkway Corridor Overlay (C-3/PD/PO) zone for an approximate 1.02 acre site located at 7800 Commerce Drive, Florence, Kentucky, to allow a digital motor vehicle sales and reconditioning center. (Tom Gill)

Mayor Whalen called for a motion to approve the first reading of Ordinance O-19-19. Councilmember Winn motioned to approve, with a second from Councilmember Froelicher. **Council approved by unanimous vote.**

**FIRST READING OF ORDINANCE O-20-19:**

An Ordinance amending Ordinance No. O-01-12, (last amended by Ordinance No. O-17-19) relating to times and places for regular meetings of the City Council and the Planning and Zoning Committee to change the date and time of the regular meetings of the Planning and Zoning Committee.

Mayor Whalen called for a motion to approve the first reading of Ordinance O-20-19. Councilmember Huff motioned to approved, with a second from Councilmember Froelicher.  
**Council approved by unanimous vote.**

**MAYOR'S REPORT:**

- The City of Florence leaf collection will continue through December 31, 2019. A list of street pick up dates can be found on the City of Florence website at [www.florence-ky.gov](http://www.florence-ky.gov).
- There will be a safe-sitter class held on Saturday, December 7, 2019. Registration deadline is November 21, 2019. Fee is \$40 per student. Visit [www.florence-ky.gov](http://www.florence-ky.gov) for more information.
- The City of Florence has partnered with Be Concerned's United Ministries for the Thanksgiving barrel collection. Non-perishable items can be placed in the barrel located in the Florence Government Center lobby until November 13, 2019.
- The City of Florence offices will be closed for the Thanksgiving holiday, but will resume regular hours on Friday, November 29, 2019, at 8:30 a.m.
- The annual Christmas Tree Lighting event will be held on Tuesday, December 3, 2019, at the Florence Government Center, 8100 Ewing Boulevard, Florence, Kentucky, from 6:00 until 8:00 p.m.
- The Florence Community Band will present its Christmas Concert on Monday, December 9, 2019, at 7:30 p.m. The concert will be held in the lower level community rooms of the Florence Government Center.
- DeFy Florence Trampoline had its grand opening on November 11, 2019. This is a great entertainment place for the family and includes a complete ninja warrior course.
- Foam Warriorz will hold its grand opening on November 30, 2019. Foam Warriorz is a nerf gun battle zone created for great family fun.
- Applications are being accepted by the Florence Police Department, the Fire/EMS Department, and Public Services Department.

**RECOGNITION:**

Mayor Whalen asked if any of the following desired recognition:

City Coordinator, Joshua R. Wice

- The Boone County Planning and Zoning Commission received a concept development application for a Firestone Complete Auto Care that proposed to go into Plantation Pointe at 8747 U.S. 42. The Florence Planning and Zoning Committee received the application from Boone County with a unanimous recommendation of denial. The Florence Planning and Zoning Committee agreed with the Boone County Planning Commission's recommendation for denial. However, before City Council had the opportunity to take action on the recommendation, the applicant withdrew the application.

Department Heads:

Fire/EMS Chief, Scott Knoll:

- Chief Knoll did not request recognition.

Chief of Police, Tom Grau

- The Florence Police Department will hold testing for those interested in becoming a Police Officer. The test will be held on Saturday, November 30, 2019. Contact the Florence Police Department for more information.
- Biggby Coffee will host Coffee with a Cop on December 3, 2019.
- Friday, November 15, 2019, a special honorary swearing in will take place for Gavin Ward. Gavin is 14 years of age and has been diagnosed with DIPG. After he takes his honorary oath, Gavin will go to the police range for an afternoon of fun.

Public Services Director, Eric Hall

Eric Hall gave an update on a few of the street and park projects:

- Kentaboo – Water main replacement began this week.
- Kentaboo Park is complete.
- Miriam Drive – Complete street/sidewalk replacement but due to the weather, it is on hold. The sidewalk may not be completed until spring.
- Tanners Lane/Ewing Parking Lot/Recycling Center and Fuel is underway. You will see progress during the winter, but no pavement until the temperature get warmer in Spring.
- The leaf pickup schedule may be a little behind due to the snow removal that was needed this week. Please check the website for updates.

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Audience:

No recognition requested from the audience.

**ADJOURNMENT:**

There being no further business to come before Council, Mayor Whalen called for a motion to adjourn. Councilmember Huff so moved, with a second from Councilmember Winn. **Council approved by unanimous vote**, the time being 7:13 p.m.

**APPROVED:**

/s/ Diane E. Whalen  
Diane E. Whalen, Mayor

**ATTEST:**

/s/ Nancy Zeilman  
Nancy Zeilman, City Clerk