



**Florence City Council  
Special Meeting  
Tuesday, December 17, 2019  
6:30 p.m.**

**MINUTES**

The City Council of the City of Florence, Kentucky, met in special session on Tuesday, December 17, 2019, at 6:30 p.m. at the Florence Government Center, 8100 Ewing Boulevard, Florence, Kentucky, with Mayor Diane E. Whalen presiding as chair.

**CALL TO ORDER & WELCOME:**

Mayor Diane E. Whalen called the special meeting to order and declared the meeting open for the presentation of items on the special meeting agenda.

**ROLL CALL:**

The roll was called, and the following six (6) members of council were present: Dr. Julie Aubuchon, Mel Carroll, Duane Froelicher, J. Kelly Huff, David A. Osborne, and Gary Winn.

Staff members present were: City Coordinator, Joshua R. Wice; City Attorney, Hugh O. Skees; CFO/Human Resources Director, Linda Chapman; Chief of Police, Tom Grau; Community Development Director, Joshua Hunt; Fire/EMS Chief, Scott Knoll; and Police Officer Dustin Zink.

The following were also present: Trish Scheyer, The River City News reporter; Joe Gilligan, Lee Associates, Commercial Real Estate Services.

**SECOND READING ORDINANCE O-21-19:**

An Ordinance to update the traffic regulations of the City by amending Ordinance No. O-20-11 relating to parking prohibitions, stop signs, speed regulations, truck traffic prohibitions, left turn prohibitions, one-way streets, and right turn only streets.

Mayor Whalen called for a motion to approve the second reading of Ordinance O-21-19. Councilmember Huff motioned to approve, with a second from Councilmember Froelicher. **Council approved by unanimous vote.**

**SECOND READING ORDINANCE O-22-19:**

An Ordinance amending the budget for the 2019-2020 Fiscal Year of the City. (Amendment #1).

Mayor Whalen called for a motion to approve the second reading of Ordinance O-22-19. Councilmember Winn motioned to approve, with a second from Councilmember Huff. **Council approved by unanimous vote.**

**SECOND READING: ORDINANCE O-23-19:**

An Ordinance relating to personnel; amending Ordinance No O-12-19 relating to personnel policies, job descriptions, authorized positions, and the pay plan.

Mayor Whalen called for a motion to approve the second reading of Ordinance O-23-19. Councilmember Osborne motioned to approve, with a second from Councilmember Froelicher. **Council approved by unanimous vote.**

**DISCUSSION AND POSSIBLE ACTION ORDINANCE O-24-19:**

This is an Ordinance adopting and approving a change in Concept Development Plan for a 1.48 acre lot located at 410 Meijer Drive, Florence, Kentucky to allow a retail store (Duluth Trading Company). Councilmember Aubuchon presented the following to City Council for consideration.

On December 11, 2019, the Florence Planning and Zoning Committee met to consider the change in Concept Development Plan for a 1.48 acre lot located at 410 Meijer Drive, Florence, Kentucky (Duluth Trading Co.). The committee drafted a condition related to signage for Duluth's consideration and the company agreed to the condition. The Florence Planning and Zoning Committee is recommending approval for the Development Plan.

After discussion, Mayor Whalen called for a motion to place Ordinance O-24-19 on the agenda. Councilmember Winn motioned to place Ordinance O-24-19 on the agenda, with a second from Councilmember Osborne.

Mayor Whalen called for a motion to approve the first reading of Ordinance O-24-19. Councilmember Winn motioned to approve, with a second from Councilmember Aubuchon. **Council approved by unanimous vote.**

**ADJOURNMENT:**

There being no further business to come before Council, Mayor Whalen called for a motion to adjourn the Special Meeting. Councilmember Huff so moved, with a second from Councilmember Froelicher. **Council approved by unanimous vote**, the time being 6:50 p.m.

**APPROVED:**

/s/ Diane E. Whalen  
Diane E. Whalen, Mayor

**ATTEST:**

/s/ Nancy Zeilman  
Nancy Zeilman, City Clerk