Florence City Council
Business Meeting
Tuesday, March 24, 2020
6:30 p.m.

MINUTES

The City Council of the City of Florence, Kentucky, met in regular session on Tuesday, March 24, 2020, at 6:30 p.m. at the Florence Government Center, 8100 Ewing Boulevard, Florence, Kentucky, with Mayor Diane E. Whalen presiding as chair.

NOTICE: Per the Office of Kentucky Attorney General Opinion 20-05, this meeting is closed to visitors and guests because of COVID-19 and the ongoing State of Emergency. Live video and audio broadcast is available on Charter Spectrum Channel 422.

CALL TO ORDER & WELCOME:

Mayor Diane E. Whalen called the regular meeting to order and declared the regular session open for the presentation of all city business.

ROLL CALL:

The roll was called, and the following four (4) members of council were present: Mel Carroll, J. Kelly Huff, David A. Osborne, and Gary Winn.

Councilmembers Dr. Julie Metzger Aubuchon and Duane Froelicher were absent.

Because of the ongoing State of Emergency related to COVID-19 and to ensure continuity of government, City Coordinator Joshua Wice, City Attorney Hugh O. Skees, CFO/Human Resources Director Linda Chapman, Chief of Police Tom Grau, Public Services Director Eric Hall, Business & Community Development Director Joshua Hunt, Fire/EMS Chief Scott Knoll, City Engineer Bill Viox, and City Clerk Nancy Zeilman were excused from the meeting.

Councilmembers in attendance were physically separated by six (6) feet distance in accordance with Kentucky Department of Public Health and Centers for Disease Control and Prevention protocols.

APPROVAL OF MINUTES:

Mayor Whalen called for a motion to approve the minutes of the March 10, 2020, business meeting. Councilmember Winn motioned to approve the minutes with a second from Councilmember Huff. **All councilmembers present voted aye.**

Florence City Council
Minutes: Tuesday, March 24, 2020

Mayor Whalen called for a motion to approve the minutes of the March 17, 2020, special meeting. Councilmember Huff motioned to approve the minutes with a second from Councilmember Winn. **All councilmembers present voted aye.**

SECOND READING OF ORDINANCE O-5-20:

An Ordinance adopting and approving a change in a Concept Development Plan in an office two-commercial two-planned development/Houston Donaldson study corridor overlay for an approximate amount 2.88 acre portion of the 26.32 acre lot located at 4990 Houston Road, Florence, Kentucky.

Mayor Whalen called for a motion to approve the second reading of Ordinance O-5-20. Councilmember Winn motioned to approve, with a second from Councilmember Huff. **All councilmembers present voted aye.**

MAYOR'S REPORT:

Mayor Whalen asked that residents use reliable sources when they are looking for information related to COVID-19. The City of Florence website, the city's social media channels, kycovid-19.gov, and CDC.gov all include reliable and updated information.

The Florence Government Center is closed to in-person business and visitors, but the City continues to operate. The Police Department and Fire/EMS Department are at full staff. The Public Services Department is still working and are doing their best to complete their duties while social distancing.

When the public calls dispatch for an emergency, they will be asked a series of questions to discern what the situation is. They will evaluate if a report can be taken over the phone or what emergency responders may need to know before responding.

This will be the last in-person council meeting that will be held for a few weeks, subject to the call of the Mayor for emergency business that requires council action.

ADJOURNMENT:

There being no further business to come before the Council, Mayor Whalen called for a motion to adjourn. Councilmember Huff so moved, with a second from Councilmember Osborne. **Councilmembers present voted aye**, the time being 6:38 p.m.

APPROVED:

/s/Diane E. Whalen
Diane E. Whalen, Mayor

ATTEST:

/s/ Nancy Zeilman
Nancy Zeilman, City Clerk