



**Florence City Council  
Special Meeting  
Tuesday, April 19, 2022  
6:00 p.m.**

**MINUTES**

The City Council of the City of Florence, Kentucky, met in special session on Tuesday, April 19, 2022 at 6:00 p.m. at the Florence Government Center, 8100 Ewing Boulevard, Florence, Kentucky, with Mayor Diane E. Whalen presiding as chair.

**CALL TO ORDER & WELCOME:**

Mayor Diane E. Whalen called the special meeting to order and declared the meeting open for the presentation of items on the special meeting agenda.

**ROLL CALL:**

The roll was called, and the following five (5) members of council were registered present: Dr. Julie Aubuchon (Vice-Mayor), Mel Carroll, David Osborne, Patricia Wingo, and Gary Winn. Councilmember J. Kelly Huff was absent.

Staff members present were: Assistant City Attorney, Thomas Nienaber; CFO/HR, Linda Chapman; Fire/EMS Chief, Rodney Wren; Chief of Police, Tom Grau; Business & Community Development Director, Joshua J. Hunt; City Clerk, Melissa Kramer; Event Consultant, Victoria Wells; and Police Lieutenant, Jeff Mallery.

The following were also present in the audience: Hunter Jacobs, Florence Police Department new police officer; Family and Friends of the new Florence Police Department Employee Hunter Jacobs; Resident of Florence, Aaron Gillum; LINK NKY News Reporter, Kaitlin Gebby; and observer, Thomas Judd.

**APPROVAL OF MINUTES:**

Mayor Whalen called for a motion to approve the minutes of the March 22, 2022, business meeting. Councilmember Winn motioned to approve the minutes with a second from Councilmember Wingo. **All councilmembers present voted aye.**

**OATH OF OFFICE:**

Tom Grau, Chief of Police, introduced Hunter Jacobs, as the newest member of the Florence Police Department.

Chief Grau stated Hunter is twenty-two years old and currently resides in Cold Spring, Kentucky. Hunter grew up in Burlington, Kentucky and is a 2018 graduate of Randall Cooper High School,

where he played football for the Jaguars. Hunter attended Northern Kentucky University for a year. Hunter currently works for Wiedas Marina and has worked there for the last five years. Chief Grau stated the department is excited to be adding Hunter. Hunter will leave for the academy on Sunday, May 8.

Mayor Whalen administered the oath of office and welcomed Hunter to the City of Florence.

**FIRST READING ORDINANCE O-3-22:**

Mayor Whalen read Ordinance O-3-22. An Ordinance to close and abandon a portion of excess right-of-way for a public way, being part of an alley on the northwest side of Main Street, northeast of Shelby Street in the City of Florence, Kentucky pursuant to KRS 82.405(1) and (2), the City Council for the City of Florence, Kentucky having determined that all property owners in or abutting that portion of the public right-of-way agree to that closing and abandonment.

This Ordinance closes and abandons a portion of excess right-of-way as a public way, being part of an alley on the northwest side of Main Street, northeast of Shelby Street in the City of Florence, Kentucky. That tract of real estate being closed and abandoned herein reverts to the adjacent property owners.

Mayor Whalen called for a motion to approve the first reading of Ordinance O-3-22. Councilmember Aubuchon motioned to approve, with a second from Councilmember Osborne. **All councilmembers present voted aye.**

**FIRST READING ORDINANCE O-4-22:**

Mayor Whalen read Ordinance O-4-22. An Ordinance amending Ordinance No. O-22-14 to adopt the NFPA 1 Fire Code, 2018 Edition (the "Code").

This Ordinance adopts the NFPA 1 Fire Code, 2018 Edition, as published by the National Fire Protection Association, Inc., and approved as an American National Standard on September 6, 2017, (the "Code"), with certain amendments, and incorporates its provisions by reference.

The full text of Ordinance O-4-22, including its Exhibits, is available for examination in the office of the City Clerk of the City of Florence, Kentucky, in the Florence Government Center, 8100 Ewing Boulevard, Florence, Kentucky, during regular office hours.

Mayor Whalen called for a motion to approve the first reading of Ordinance O-4-22. Councilmember Winn motioned to approve, with a second from Councilmember Wingo. **All councilmembers present voted aye.**

**FIRST READING ORDINANCE O-5-22:**

Mayor Whalen read Ordinance O-5-22. An Ordinance amending Ordinance No. O-23-14 to adopt the NFPA 101 Life Safety Code, 2018 Edition (the "Code").

This Ordinance adopts the NFPA 101 Life Safety Code 2018 Edition, as published by the National Fire Protection Association, Inc., and approved as an American National Standard.

The full text of Ordinance O-5-22, including its exhibits, is available for examination in the office of the City Clerk of the City of Florence, Kentucky, in the Florence Government Center, 8100 Ewing Blvd., Florence, Kentucky, during regular office hours.

Mayor Whalen called for a motion to approve the first reading of Ordinance O-5-22. Councilmember Wingo motioned to approve, with a second from Councilmember Aubuchon. **All councilmembers present voted aye.**

### **MUNICIPAL ORDER MO-2-22:**

Mayor Whalen read Municipal Order MO-2-22. A Municipal Order approving the appointment of Thomas Judd to the Florence Board of Adjustment and Zoning Appeals to fill the unexpired term of Dee Begley.

Mayor Whalen called for a motion to approve Municipal Order MO-2-22. Councilmember Winn motioned to approve Municipal Order MO-2-22 with a second from Councilmember Osborne. **All councilmembers present voted aye.**

### **DISCUSSION:**

Mayor Whalen called upon Joshua J. Hunt, Business & Community Development Director with regard to the next agenda item, annexation of certain territory consisting of a parcel of approximately 2.06 acres located at the southwest corner of Industrial Road with Dixie Highway adjacent to the city limits.

Mr. Hunt stated the city received a request from Holland Dixie Development, LLC regarding annexation. Mr. Hunt advised the Holland Group owns multiple restaurant businesses throughout Northern Kentucky. The proposed project would be a Roy Rogers Restaurant and Dunkin Donuts. The property is located at the southwest corner of Industrial Road with Dixie Highway adjacent to the city limits. Mr. Hunt advised the proposed project has already been approved through the short review process and all requirements for annexation according to KRS 81A.412 had been met.

Councilmember Aubuchon inquired whether the property was zoned C-2. Mr. Hunt affirmed the property was zoned C-2.

Councilmember Carroll stated the lot was a previous car lot and he was excited for the proposed project.

Councilmember Osborne inquired with regard to any environmental hazards at the property. Mr. Hunt stated there were no known environmental hazards.

No further questions or discussion were needed. Therefore, an Ordinance would be placed on the next agenda for first reading.

**ADJOURNMENT:**

There being no further business to come before Council, Mayor Whalen called for a motion to adjourn the Special Meeting. Councilmember Winn so moved, with a second from Councilmember Osborne. **Councilmembers present voted aye**, the time being 6:15 p.m.

**APPROVED:**

/s/ Diane E. Whalen  
Diane E. Whalen, Mayor

**ATTEST:**

/s/ Melissa Kramer  
Melissa Kramer, City Clerk

