

**CITY OF FLORENCE, KENTUCKY  
ORDINANCE O-13-2023**

**AN ORDINANCE RELATING TO PURCHASE AND PROCUREMENT PROCEDURES TO MAKE A CONTRACT, LEASE OR OTHER AGREEMENT FOR THE PROCUREMENT OF MATERIALS, SUPPLIES, EQUIPMENT, OR CONTRACTUAL SERVICES OTHER THAN EXEMPT PROFESSIONAL STATUTORILY AUTHORIZED SERVICES, PURSUANT TO KRS 424.260 BY THE CITY OF FLORENCE, KENTUCKY.**

**WHEREAS**, City Council has determined to adopt purchase and procurement procedures authorized under KRS 424.260 for the making of a contract, lease, or other agreement for items including materials, supplies, equipment, or contractual services other than exempt professional services, and

**WHEREAS**, purchase and procurement procedures authorized by KRS 424.260 require purchases and procurement in excess of the statutory limit set forth in KRS 424.260 follow advertising and bidding procedures.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF FLORENCE, KENTUCKY, AS FOLLOWS:**

**SECTION I**

City Council hereby adopts the purchase and procurement procedures set forth in KRS 424.260 to enter into a contract, lease, or other agreement for the purchase of materials, supplies, equipment or contractual services other than exempt professional services in excess of the statutorily authorized purchase amount and that such purchases or expenditures in excess of the statutory limit set forth in KRS 424.260 comply with all advertisement and bid requirements prescribed therein.

**SECTION II**

Any purchase involving the expenditure of money, even if less than the statutory limit of KRS 424.260, shall not be made without review and approval by the City of Florence Chief Financial Officer/Human Resource (CFO/HR) and/or Finance Director to insure that any such expenditure or purchase is within the authorized budget of the City of Florence, Kentucky.

**SECTION III**

This Ordinance shall be published by posting on the City's internet website.

PASSED AND APPROVED ON FIRST READING THIS 25<sup>th</sup> DAY OF APRIL, 2023.

PASSED AND APPROVED ON SECOND READING AND PUBLICATION ORDERED THIS  
2<sup>nd</sup> DAY OF MAY, 2023.

**APPROVED:**

/s/ Julie M. Aubuchon  
Julie M. Aubuchon, Mayor

**ATTEST:**

/s/ Melissa Kramer  
Melissa Kramer, City Clerk