



**UNIFORM CITATION  
Code Enforcement**

8100 Ewing Blvd, Florence, KY  
859-647-5416  
[www.florence-ky.gov](http://www.florence-ky.gov)

**Location of Violation:**  
109 LEE ST, Florence, KY, 41042

**Name of Violator:**  
RITTER CHARLES & RACHEL

**Mailing Address:**  
109 Lee St, FLORENCE, KY, 41042

**Department:**  
Public Services

**Date Issued:**  
08/03/2023

**Violation Date:**  
03/02/2023

**Citation Number:**  
23-440 3rd Offense

**Time Issued:**

**Violation Time:**

Municipal Code	Description
NS 305.1 (O-11-03)	All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage. Such accumulation is hereby declared a nuisance.
ZG 400 (O-24-22)	No building, accessory structure, or other structure shall be erected, moved, added to, structurally altered, nor shall any building, structure, or land be established or changed in use or character without a permit. Permits are also required for tenant finishes for previously occupied structures and where tenants were not known at the time when Site Plan Review was conducted for a completed structure.
PM 303.7 (O-11-03)	Roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains; gutters and downspouts shall be maintained in good repair and free from obstructions.

**TOTAL DUE FOR THIS CITATION: 3rd Offense Uniform Citation (\$900.00)**

**Official's Signature:**

**Official's Name:**  
Jacob Carpenter

**Phone Number:**

**Citation Service Type:**

**Citation Accepted By:**

**Delivery Comments:**

- Personal Service to Alleged Violator
- Posted on Premises and Copy Mailed
- Copy to Person 18+ Years of Age

Maximum civil fine that may be imposed per violation if this citation is contested:

\$2000

This citation represents a determination that a violation has been committed. You must respond to this citation within **seven (7) days of the date issued** by either paying the civil fine set forth in the citation, or requesting, in writing, a hearing to contest the citation. If you fail to pay the civil fine set forth in the citation or contest the citation, within the time allowed, you are deemed to have waived the right to a hearing before the code enforcement board to contest the citation and the determination that a violation was committed shall be final, and you are also deemed to have waived the right to appeal the final order to Boone County District Court. This citation must accompany payment and should be paid in person or by mail to the City of Florence Finance Department, 8100 Ewing Boulevard, Florence, KY 41042. Office hours are 830am-5pm, Monday-Friday. Business phone (859) 647-5413.

**CONTESTING THE CITATION**

A written request for a hearing to contest the citation must be made **within seven (7) days of date issued**. Such request for hearing shall be filed in the office of the Florence City Clerk, 8100 Ewing Boulevard, Florence, KY 41042. Office hours are 830am-5pm, Monday-Friday. Business phone (859) 647-8177. An appeal from the Code Enforcement Board's determination may be made to the Boone County District Court within thirty (30) days of the determination provided you did not fail to appear. Failure to appear waives the right to appeal the final order to Boone County District Court.