



2025 EXTENSION REQUEST

Due the 15th day of the 4th month following the close of the taxable year end

Business name: _____
Address: _____
Address: _____
City/State/Zip: _____

Tax year ended: _____
Due date: _____
Federal ID/SS #: _____
Phone #: _____

Business Entity
Classification:
☐ Individual
☐ Partnership
☐ Corporation
☐ LLC
☐ Other

Make payable to: City of Florence
Remit to: P.O. Box 49 Burlington, KY
41005-0049

You MUST attach a copy of the 2024 Federal Tax Extension form

- | | |
|--|--------------|
| 1) Estimated Tax liability for year ended
(Minimum \$40.00 /Maximum \$10,000) | \$ _____ |
| 2) Duplicate Fee | \$ _____ |
| | (\$ _____) |
| 3) Less Credits/ Adjustments | \$ _____ |
| 4) Subtotal (Subtract line 2 from line 1) | \$ _____ |
| 5) Penalty (Minimum is \$25.00 or 5% per month not to exceed 25%) | \$ _____ |
| 6) Interest (1% per month) | \$ _____ |
| 7) Total amount due (add lines 3 through 5) | |

This form is to be used to apply for a six month extension of time to file the City of Florence Annual Renewal – Occupational License Return. All estimated taxes due **MUST** be paid at the time the extension is filed. For all taxes unpaid at the time the annual renewal is filed, penalty and interest will be applied. Any fraction of a month will be counted as an entire month. A business may file the City of Florence annual renewal return at any time before the extension expires. The return will be due the 15th day of the 10th month following the close of the taxable year end providing the extension has been granted.