



UNIFORM CITATION Code Enforcement

8100 Ewing Blvd, Florence, KY
859-647-5416
www.florence-ky.gov

Location of Violation:

7797 ARROW WOOD DR, Florence, KY,
41042

Department:

Public Services

Citation Number:

25-1238 1st Offense

Name of Violator:

TRAPP KAITLYN

Date Issued:

07/28/2025

Time Issued:

10:33:34

Mailing Address:

7797 ARROW WOOD DR, FLORENCE, KY,
41042

Violation Date:

07/09/2025

Violation Time:

10:41 am ET

Municipal Code	Description
ZG 3156 (O-24-22)	Nothing in this order shall permit the placement of any structure or use in any public right-of-way except publicly owned uses or structures and mailboxes which are of a break away type construction.

TOTAL DUE FOR THIS CITATION: 1st Offense Uniform Citation (\$50)

Maximum civil fine that may be imposed per violation if this citation is contested: \$500

Official's Signature:
Official's Name:

Jacob Carpenter

Phone Number:

(859) 647-5416

Citation Service Type:

☐ Personal Service to Alleged Violator

☒ Posted on Premises and Copy Mailed

☐ Copy to Person 18+ Years of Age

Citation Accepted By:**Delivery Comments:**

This citation represents a determination that a violation has been committed. You must respond to this citation within **seven (7) days of the date issued** by either paying the civil fine set forth in the citation, or requesting, in writing, a hearing to contest the citation. If you fail to pay the civil fine set forth in the citation or contest the citation, within the time allowed, you are deemed to have waived the right to a hearing before the code enforcement board to contest the citation and the determination that a violation was committed shall be final, and you are also deemed to have waived the right to appeal the final order to Boone County District Court. This citation must accompany payment and should be paid in person or by mail to the City of Florence Finance Department, 8100 Ewing Boulevard, Florence, KY 41042. Office hours are 830am-5pm, Monday-Friday. Business phone (859) 647-5413.

CONTESTING THE CITATION

A written request for a hearing to contest the citation must be made **within seven (7) days of date issued**. Such request for hearing shall be filed in the office of the Florence City Clerk, 8100 Ewing Boulevard, Florence, KY 41042. Office hours are 830am-5pm, Monday-Friday. Business phone (859) 647-8177. An appeal from the Code Enforcement Board's determination may be made to the Boone County District Court within thirty (30) days of the determination provided you did not fail to appear. Failure to appear waives the right to appeal the final order to Boone County District Court.

Total due balances are not carried forward. If you receive two or more citations, balance is due for EACH citation.